

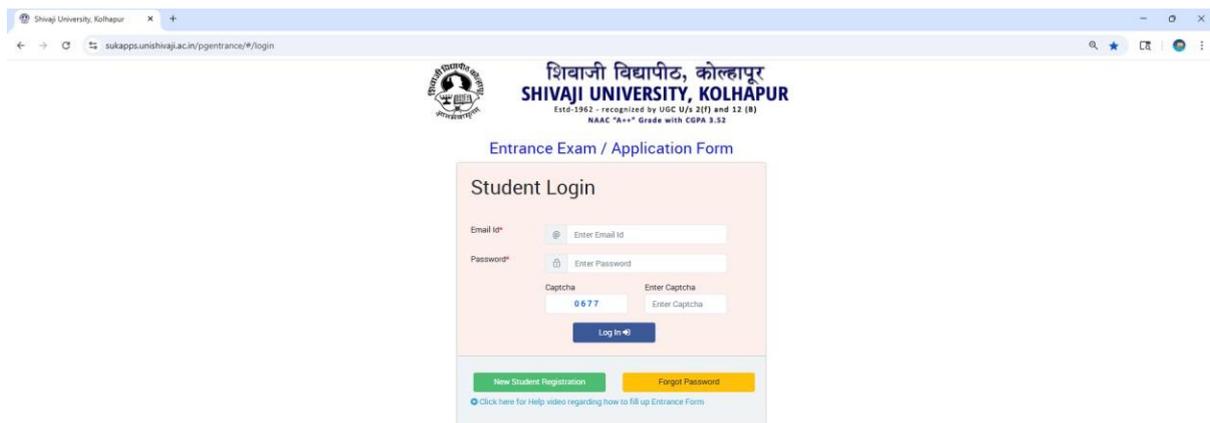
How to Register for the Online MBA Programme – Shivaji University

This document serves as a step-by-step guide for registering in the Online MBA Programme offered by the Centre for Distance and Online Education (CDOE), Shivaji University, Kolhapur.

Step 1: Visit the Registration Portal

Go to the official registration portal:

<https://sukapps.unishivaji.ac.in/pgentrance/#/login>



The screenshot shows a web browser window displaying the Shivaji University, Kolhapur website. The page title is "Entrance Exam / Application Form". The main content area is titled "Student Login" and contains the following fields:

- Email Id* (with an eye icon): Enter Email Id
- Password* (with an eye icon): Enter Password
- Captcha (with a refresh icon): Enter Captcha

Below the input fields is a "Log In" button. At the bottom of the login form, there are two buttons: "New Student Registration" (green) and "Forgot Password" (yellow). A small link below these buttons reads "Click here for Help video regarding how to fill up Entrance Form".

Step 2: New Student Registration

- Click on the “**New Student Registration**” button.
- Fill in your **First Name, Last Name, Mother’s Name, and Date of Birth**.
- Click on “**Next**”.

Shivaji University, Kolhapur

सुकॉप्स.unishivaji.ac.in/pgentrance/#/studentregister

शिवाजी विद्यापीठ, कोल्हापूर
SHIVAJI UNIVERSITY, KOLHAPUR
Est'd-1962 - recognized by UGC U/s 2(f) and 12 (B)
NAAC "A++" Grade with CGPA 3.52

Student Registration

First Name *
Last Name *

Mother Name *
Date Of Birth *

next →

Instructions

1. Your mail id is your login id
2. All further communication will be made on this email
3. Remember User Name and password.
4. Password must be at least 8 characters.
5. Password must contain: Numbers, Lowercase Letters, Uppercase Letters, Special Characters
6. * Indicates this field is mandatory

Log In →

Step 3: Email Verification

- Enter your **Email ID**.
- Complete the **Captcha** and request an **OTP**.
- Enter the OTP received in your email.
- Click on **“Confirm OTP and Next”**.

Shivaji University, Kolhapur

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NAAC "A++" Grade with CGPA 3.52

Student Registration

OTP will send on Email id for verification. Please enter valid Email id.

Email Verification

All further communication will be made on this email

Email ID as Username *
Enter Email Id

Captcha
5 9 3 2
Enter Captcha

Enter OTP sent on your Email *
Enter Email OTP

Confirm OTP & Next →

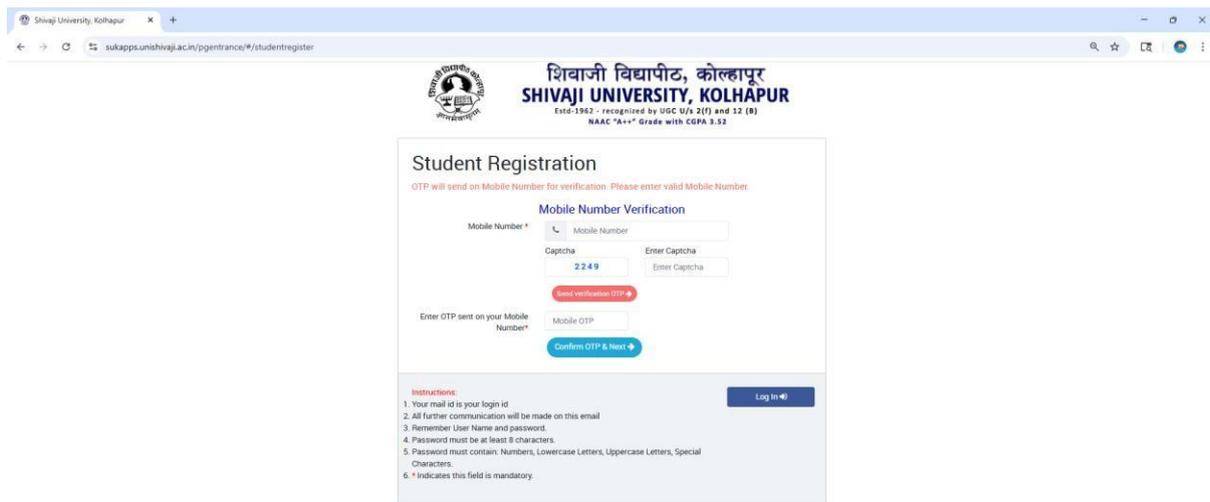
Instructions

1. Your mail id is your login id
2. All further communication will be made on this email
3. Remember User Name and password.
4. Password must be at least 8 characters.
5. Password must contain: Numbers, Lowercase Letters, Uppercase Letters, Special Characters
6. * Indicates this field is mandatory

Log In →

Step 4: Mobile Number Verification

- Enter your **valid mobile number**.
- Complete the **Captcha** and request an **OTP**.
- Enter the OTP received via SMS.
- Click on **“Confirm OTP and Next”**.



The screenshot shows the Shivaji University, Kolhapur Student Registration page. The page title is "Student Registration" and it includes a note: "OTP will send on Mobile Number for verification. Please enter valid Mobile Number." The form is titled "Mobile Number Verification" and contains the following fields and buttons:

- Mobile Number ***: A text input field with a phone icon.
- Captcha**: A field showing the number "2249" and two "Enter Captcha" buttons.
- Send verification OTP**: A red button.
- Enter OTP sent on your Mobile Number***: A text input field.
- Mobile OTP**: A text input field.
- Confirm OTP & Next**: A blue button.
- Log In**: A blue button.

Instructions:

1. Your mail id is your login id
2. All further communication will be made on this email
3. Remember User Name and password.
4. Password must be at least 8 characters.
5. Password must contain: Numbers, Lowercase Letters, Uppercase Letters, Special Characters.
6. * Indicates this field is mandatory.

Step 5: Set Password

- Create a **secure password** and confirm it by re-entering.
- Click on **“Submit”**.



The screenshot shows the Shivaji University, Kolhapur Student Registration page. The page title is "Student Registration" and it includes a note: "OTP will send on Mobile Number for verification. Please enter valid Mobile Number." The form is titled "Set Password" and contains the following fields and buttons:

- User Name**: A text input field with the value "cdoe_yt@unishivaji.ac.in".
- Password ***: A text input field with a lock icon and the placeholder "Enter Password".
- Confirm Password ***: A text input field with a lock icon and the placeholder "Confirm Password".
- Submit**: A blue button.
- Log In**: A blue button.

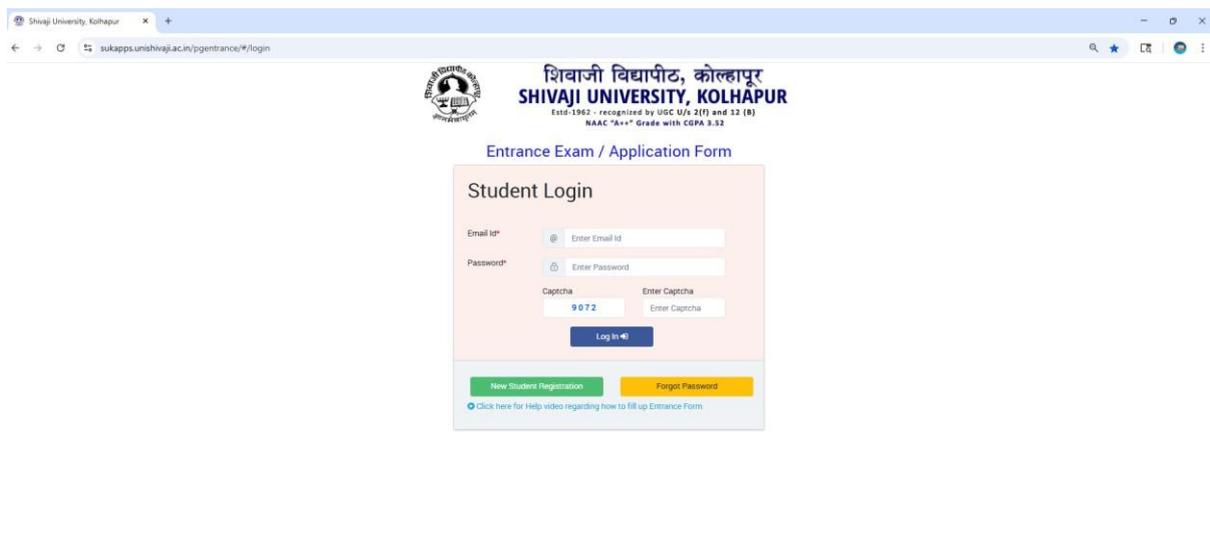
Instructions:

1. Your mail id is your login id
2. All further communication will be made on this email
3. Remember: User Name and password.
4. Password must be at least 8 characters.
5. Password must contain: Numbers, Lowercase Letters, Uppercase Letters, Special Characters.
6. * Indicates this field is mandatory.

Your registration is now complete. You can log in using your registered email ID and password.

Step 6: Login to Your Account

- Enter your **registered email ID, password, and captcha.**
- Click on the **“Login”** button.



The screenshot shows a web browser window with the URL sukapps.unshivaji.ac.in/pg/entrance/#/login. The page header includes the Shivaji University logo and name in Marathi and English, along with accreditation details: 'SHIVAJI UNIVERSITY, KOLHAPUR', 'Esttd-1962', 'Recognized by UGC U/S 2(F) and 12 (B)', and 'NAAC "A++" Grade with CGPA 3.52'. The main heading is 'Entrance Exam / Application Form'. The 'Student Login' form contains the following fields and buttons:

- Email ID*: Enter Email Id
- Password*: Enter Password
- Captcha: 9072 (with 'Enter Captcha' label)
- Enter Captcha: (with 'Enter Captcha' label)
- Log In button
- New Student Registration button
- Forgot Password button
- Link: Click here for Help video regarding how to fill up Entrance Form

Step 7: Complete Your Profile

- Click on the **“Profile”** option in the left-hand panel.
- Fill in all the required personal, academic, and other information as prompted.
- Click on **“Next”** to save each section.

Shivaji University, Kolhapur

sukapps.unishivaji.ac.in/pgentrance/#/studentdetails/photo

शिवजी विद्यापीठ, कोल्हापूर
SHIVAJI UNIVERSITY, KOLHAPUR

User Name - tejestamgave2002@gmail.com

Home / Photo & Sign

Personal Photo Address Bank Details Qualifying Exam Document Upload

Photo & Sign Details

Click here for image converter [Image Converter](#)

- Photo and Sign must be less than 15kb
- Photo and Sign must be in JPEG format
- Upload your recent photo

Student Image (15kb)* No file chosen

Student Sign (15kb)* No file chosen

You can not modify information.

Computer Center, Shivaji University, Kolhapur © 2021.

Shivaji University, Kolhapur

sukapps.unishivaji.ac.in/pgentrance/#/studentdetails/contact

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SHIVAJI UNIVERSITY, KOLHAPUR

User Name - tejestamgave2002@gmail.com

Home / Address

Personal Photo Address Bank Details Qualifying Exam Document Upload

Address Details

Permanent Address:

Select State* Maharashtra | Select District* Sangli | Select Tahsil* mraaj | Village/City/Town* Kavathe giran | Pin Code* 416417

Area/Landmark Address*
Near govt. Polyclinic

is Corresponding Address same as Permanent Address?

Correspondence Address:

Select State* Maharashtra | Select District* Sangli | Select Tahsil* mraaj | Village/City/Town* Kavathe giran | Pin Code* 416417

Area/Landmark Address*
Near govt. Polyclinic

You can not modify information.

Shivaji University, Kolhapur

sukapps.unishivaji.ac.in/pgentrance/#/studentdetails/BankDetails

शिवजी विद्यापीठ, कोल्हापूर
SHIVAJI UNIVERSITY, KOLHAPUR

User Name - tejestamgave2002@gmail.com

Home / Bank Details

Personal Photo Address Bank Details Qualifying Exam Document Upload

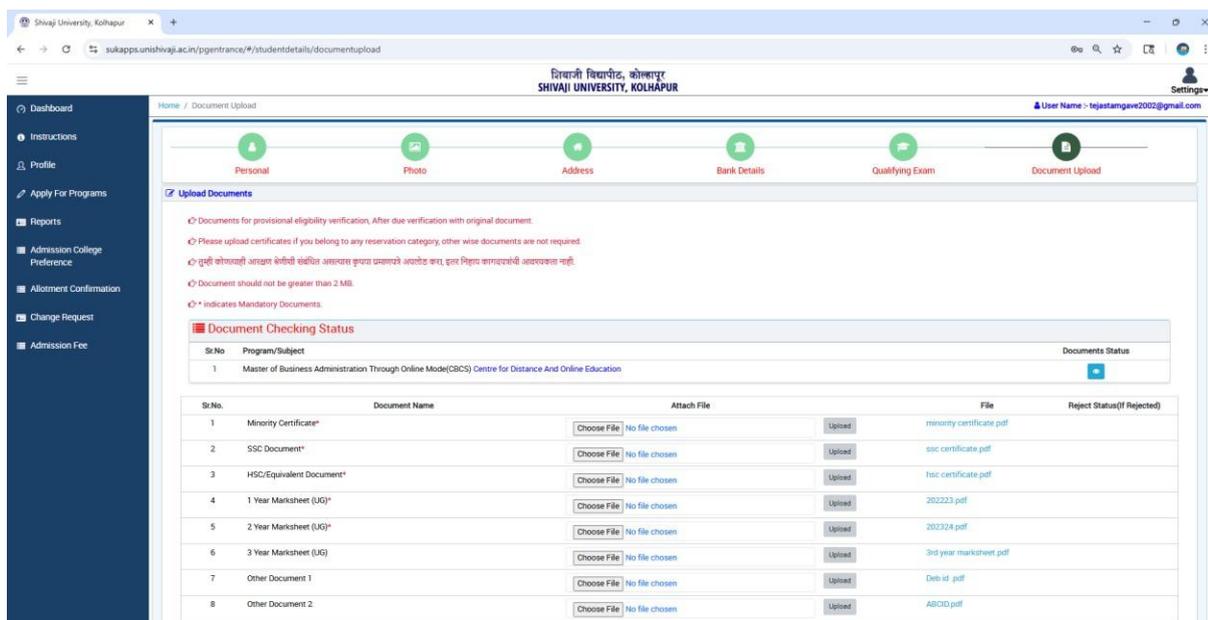
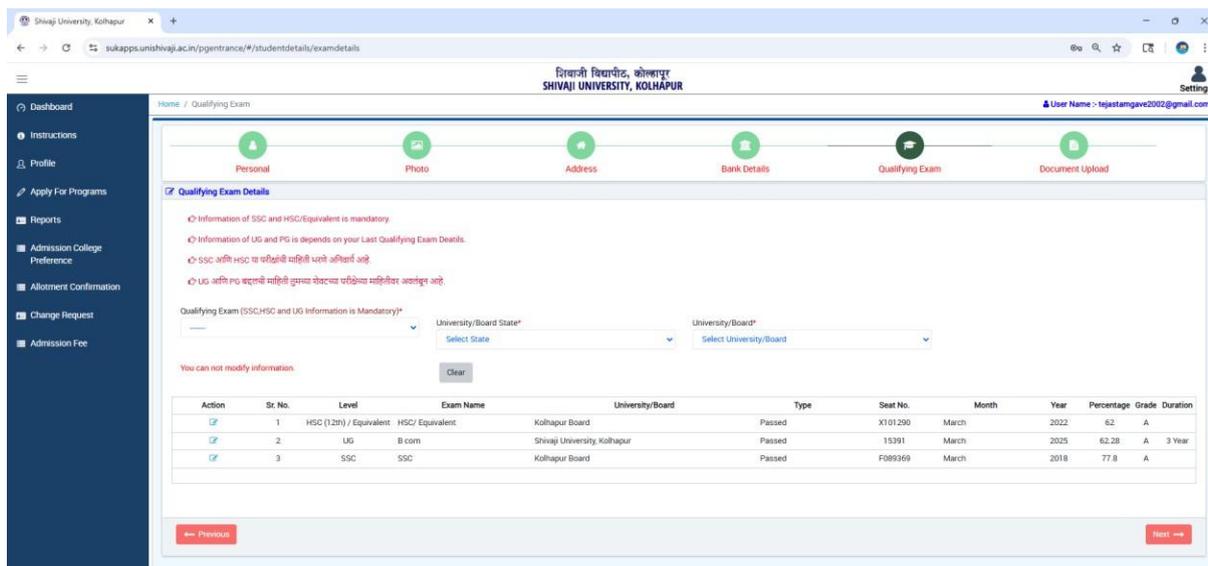
Bank Details

Bank Details will be used for payments from University if any.

Bank Name* HDFC | Branch Name* PETH BHAG SANGLI

Account No* 50100395112415 | ReEnter Account No* 50100395112415 | IFSC Code* HDFC0009321

You can not modify information.



Step 8: Apply for Program

- After completing your profile, click on “**Apply for Programs**”.
- Choose the following:
 - **Program Type:** Online
 - **Program Name:** MBA through Online Mode

- **Subject:** Centre for Distance and Online Education
- Click on “Add”.

The screenshot shows the 'Applying for programs' page on the Shivaji University portal. The user has selected 'ONLINE' as the program type, 'Master of Business Administration Through Online Mode(CBCS)' as the program name, and 'Centre for Distance And Online Education' as the subject. The 'Add' button is highlighted.

Below the form, a table displays the fee details for the selected program:

Batch : 1					
Sr.	Program Name	Department Name	Exam Center	Fee Rs.	LOT No.
1	Master of Business Administration Through Online Mode(CBCS)	Centre for Distance And Online Education		300	1
				Total Fee:	300

Step 9: Pay Application Fee

- Pay the **application processing fee of ₹300.**
- After successful payment, your documents will be verified by the University.

The screenshot shows the 'Applying for programs' page after successful payment. The 'Payment Status' is 'Successful' and the 'Total Fee Amount' is ₹300. The 'Receipt No.' is 17927. A green 'Print Receipt' button is visible, along with a message: 'You can not make new payment. Date for LOT no. 1 is over.'

Step 10: Admission Fee Payment

- Once verification is complete, the **course fee** will be assigned.
- Navigate to the “**Admission Fee**” section from the left-hand panel.
- Proceed to make the payment.



Note on Payment Options:

- **Online MBA:** Instalment payment facility is available.

Contact Details:

Email : onlinemba@unishivaji.ac.in

Programme Co-ordinator: 9370507353

Course Co-ordinators: 7057054020 / 8975295297 / 8888973344 / 9403850450

Course Mentor : 8390856627 / 9834053993