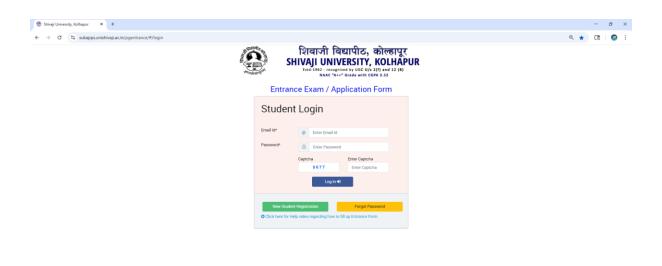
How to Register for the Online MBA Programme – Shivaji University

This document serves as a step-by-step guide for registering in the Online MBA Programme offered by the Centre for Distance and Online Education (CDOE), Shivaji University, Kolhapur.

Step 1: Visit the Registration Portal

Go to the official registration portal:

https://sukapps.unishivaji.ac.in/pgentrance/#/login



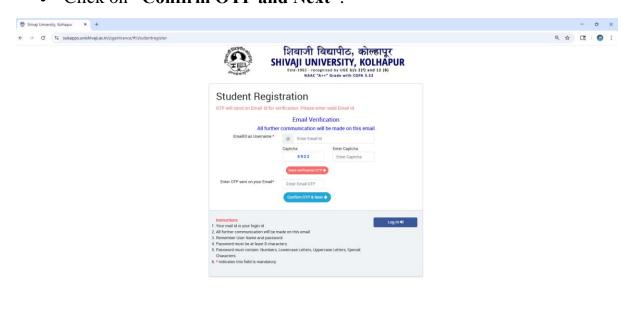
Step 2: New Student Registration

- Click on the "New Student Registration" button.
- Fill in your First Name, Last Name, Mother's Name, and Date of Birth.
- Click on "Next".



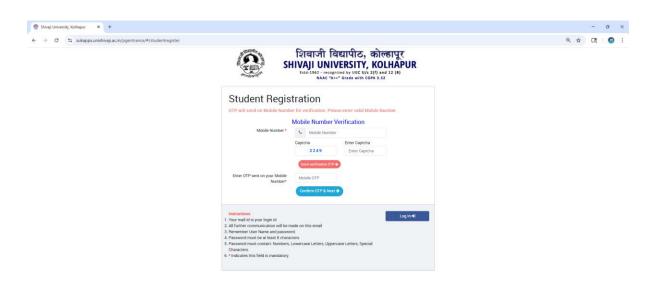
Step 3: Email Verification

- Enter your **Email ID**.
- Complete the Captcha and request an OTP.
- Enter the OTP received in your email.
- Click on "Confirm OTP and Next".



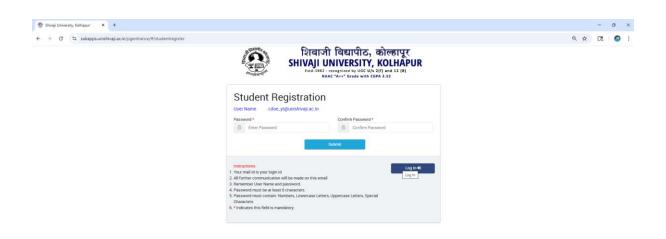
Step 4: Mobile Number Verification

- Enter your valid mobile number.
- Complete the Captcha and request an OTP.
- Enter the OTP received via SMS.
- Click on "Confirm OTP and Next".



Step 5: Set Password

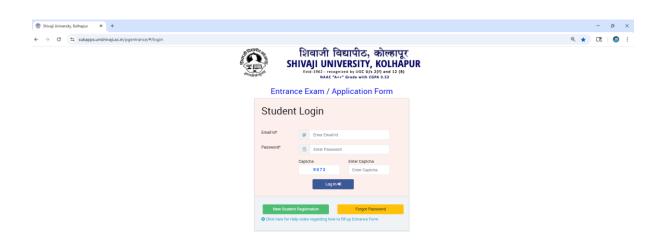
- Create a **secure password** and confirm it by re-entering.
- Click on "Submit".



Your registration is now complete. You can log in using your registered email ID and password.

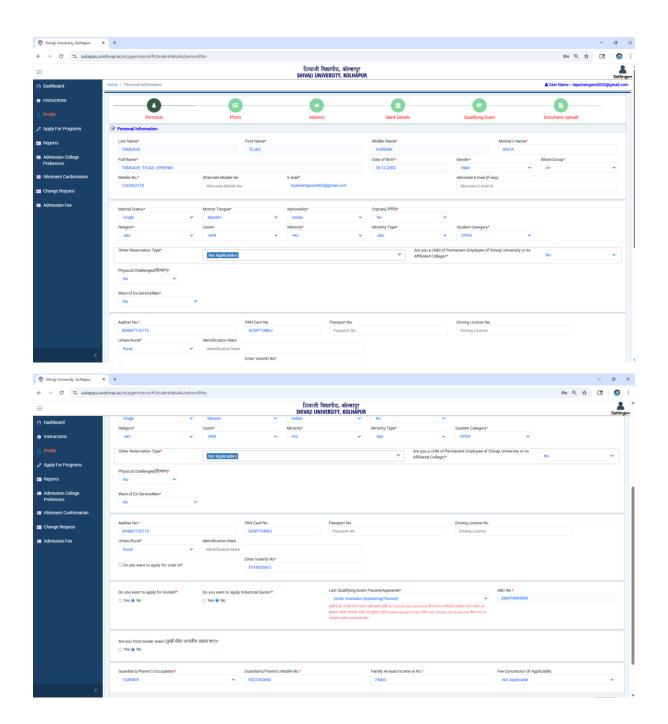
Step 6: Login to Your Account

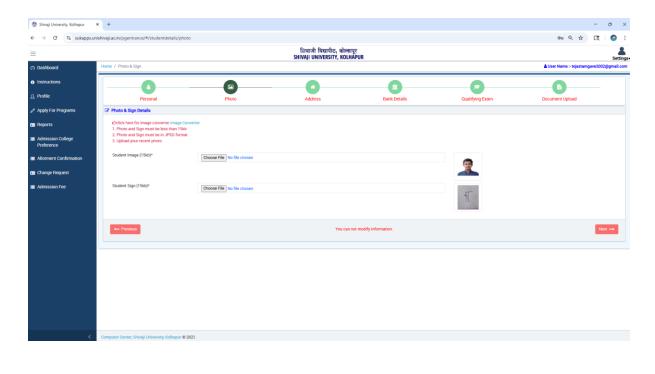
- Enter your registered email ID, password, and captcha.
- Click on the "Login" button.

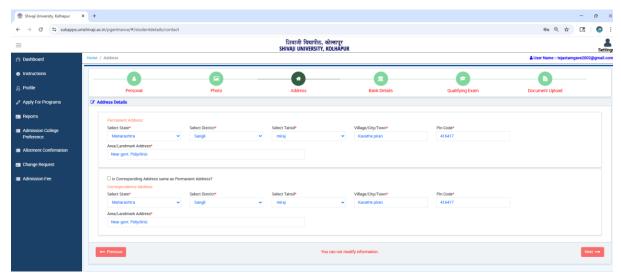


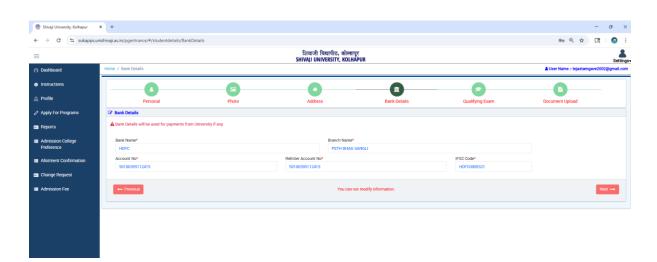
Step 7: Complete Your Profile

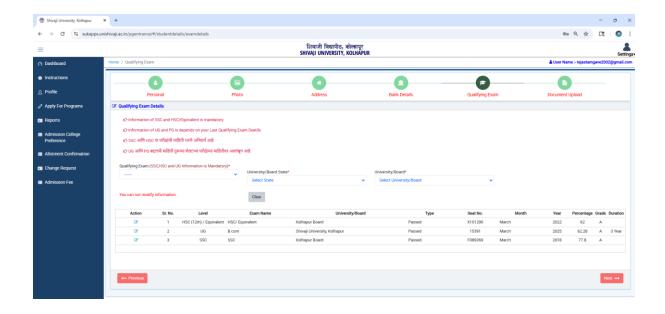
- Click on the "**Profile**" option in the left-hand panel.
- Fill in all the required personal, academic, and other information as prompted.
- Click on "Next" to save each section.

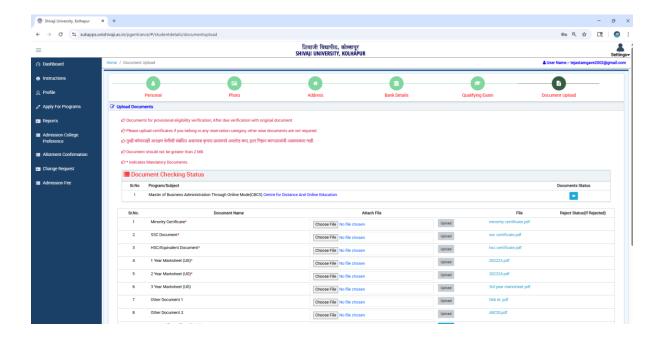








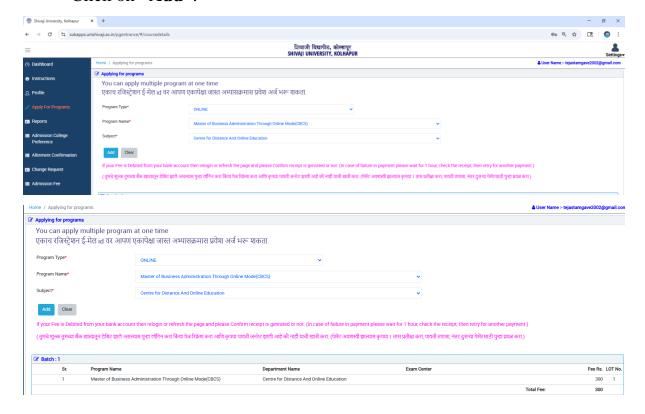




Step 8: Apply for Program

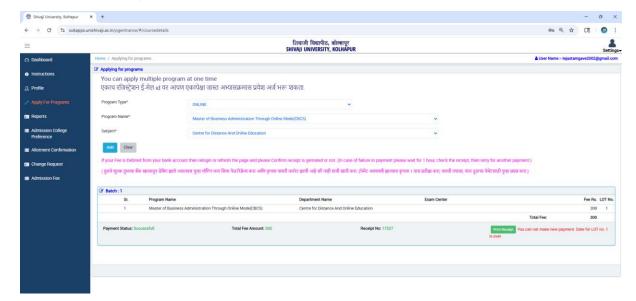
- After completing your profile, click on "Apply for Programs".
- Choose the following:
 - o **Program Type**: Online
 - o **Program Name**: MBA through Online Mode

- Subject: Centre for Distance and Online Education
- Click on "Add".



Step 9: Pay Application Fee

- Pay the application processing fee of ₹300.
- After successful payment, your documents will be verified by the University.



Step 10: Admission Fee Payment

- Once verification is complete, the **course fee** will be assigned.
- Navigate to the "Admission Fee" section from the left-hand panel.
- Proceed to make the payment.



Note on Payment Options:

• Online MBA: Instalment payment facility is available.

Contact Details:

Email: onlinemba@unishivaji.ac.in

Programme Co-ordinator: 8459127168

IT Co-ordinator: 7057054020/7972816695

Course Co-ordinators: 8975295297 / 9403850450 / 9370507353